

BULLETIN OF INFORMATION

Uttarakhand Residential University, Almora

1. INTRODUCTION

Our country has a demographic advantage of having largest youth population in the country. Integration of skills within the higher education holds the key to reaping the demographic dividend. Realizing the importance of skilled-based programmes in the Universities, University Grants Commission has made it clear in its guidelines for B.Voc *“The higher education system has to incorporate the requirements of various industries in its curriculum, in an innovative and flexible manner while developing a holistic and well-groomed graduate”*. Mobilization of the students for entrepreneurial careers, enhancing their entrepreneurial skills are the new tasks of the Universities.

In order to address these issues in a collective manner, the University is starting different B.Voc programmes designed on the lines of the National Skill Qualification Framework (NSQF) of Ministry Skill Development emphasizing on skill-based education in consultation with National Skills Development Corporation (NSDC).

With an objective to provide, judicious mix of skills related to a profession and appropriate contents of general education, so that the students are work ready for any job or for entrepreneurship at each exit point of the programme, the curriculum in different semesters would be a suitable mix of Academics consisting of theory classes and practical labs. Skill education would be imparted to the student by way of On the Job Training [OJT] or paid internship at the premises of the industry partner enabling the student to learn the latest trends in the industry and thus be gainfully employed at the end of the program.

Demonstrable Benefits of the model of B.Voc program are:

- An access to employment that provides an opportunity for academic advancement after 10+2.
- Skill enhancement that leads to finding suitable job opportunities to improve the social status of the family.
- Provides desired skilled manpower to Industries, improving productivity and civic participation.
- Productively engaging youths who are unable to find better career path.

Benefit to students:

- University framed comprehensive curriculum to provide high degree of employability & creation of skilled technical hands.
- Companies get time to evaluate the performance of students for future absorption of trainees in their organisation. [22 to 30 months]
- Confidence buildup and ability to analyse and evaluate one's own interest and capabilities to enable them to choose their profession of interest
- Additional qualification earned while you learn.

Benefit to the Industry partner would be:

- Curriculum design in close interaction and needs of the industry
- Comprehensive curriculum to provide high degree of employability & creation of skilled technical hands.
- Industry gets time to evaluate the performance of students for future absorption of trainees in their organisation.
- A huge talent pool of skilled manpower for the industry
- MoU between University and Industry for providing On-the-Job Training [OJT] helps them in CSR activities also
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Total Credits: Each semester will be of 30 credits and thus 180 credits will be required for completion of the degree over a period of three years.

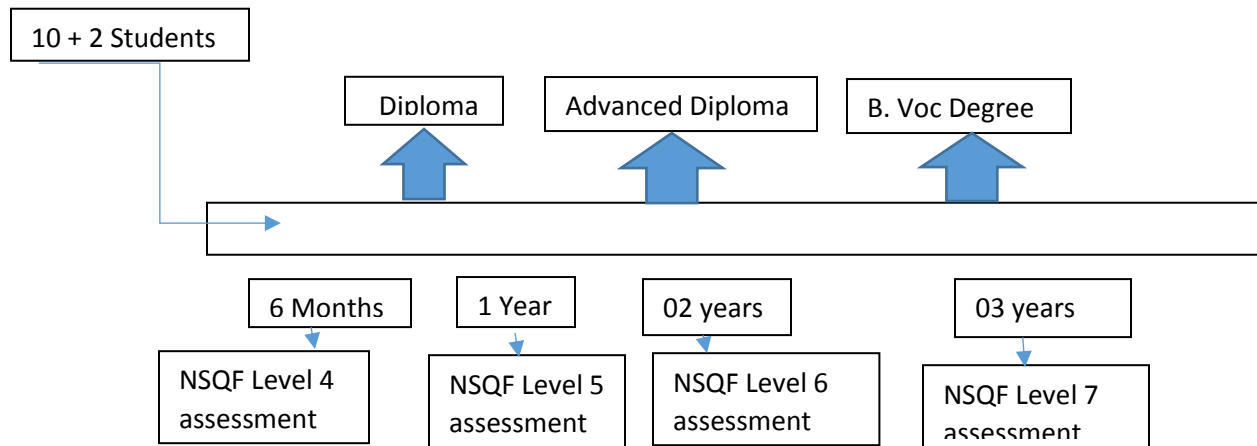
University proposes to start following courses from July 2017-

1. B.Voc (Organic Farming and sustainable living) – OJT by Academy of value Based Management (A unit of ISOL Foundation) and Institute of Urban Farming and Sustainability.
2. B. Voc (Hospitality Management) – OJT at Pride hotels*
3. B. Voc (Retail Management)- OJT at Westside* (A Tata Group)
4. B. Voc (Automotive manufacturing and assembly) – OJT at Ashok Leyland and Tata Motors*
5. B. Voc (Banking and Insurance Management) – OJT by ICICI Prudential and HDFC*
6. B. Voc (Logistics Management)- OJT through Safeducate Learning Pvt. Ltd.
7. B. Sc (Cloud Computing)- OJT by redinnovators.com/Bhumi IT
8. B. Sc (Cyber Security) – OJT by redinnovators.com/Bhumi IT
9. B. Sc (Internet of Things) - OJT by redinnovators.com/Bhumi IT
10. Post Graduate Diploma in Spirituality and organizational leadership by Academy of value Based Management (A unit of ISOL Foundation).
(For working professionals/senior executives)

- The collaboration is in process of finalization.

Duration of the Course

The course duration for B.Voc will be 3 years, i.e. 6 semesters with a flexibility of exit after successful completion of 2nd and 4th semesters. Diploma/Advance Diploma will be awarded to the learner after successful completion of 2nd and 4th semesters respectively, as per following progression chart-



2. Admission Procedure-

Admissions can be taken by registering online or by submission of application forms at the place mentioned in the advertisement; however the application form can be downloaded from the University website from 29.6.17 upto 20.7.17:

www.urualmora.org

Online Registration

Candidates seeking admission to the different B.Voc/ B.Sc programmes are required to sign up at <http://admission.urualmora.org> from 1.7.17 upto 20.7.17 by adopting following procedure-

- As a first time user, candidate shall create the login details by entering the details in “New User Signup”
- In the “New User Signup”, candidate shall provide the name, email-id, which would be used for any future communication with the University for Admission Purpose.
- Candidate shall then create a password (of minimum six characters) for online registration purpose. This password does not need to be same as candidate’s email account password, which is used to access one’s email account.
- Candidate shall also provide a valid mobile phone number (10 digit number without any prefix).

- On completion of this process a verification email will be sent on candidate's email account with a confirmation link, which a candidate shall have to click to verify the e-mail ID and confirm the registration. Please note that this email account is same as the one provided by the Candidate under point (ii) above.
- Applicant shall now log on to the admission portal to fill the online registration form. In the "Registered User Login" section applicant shall enter "registered email-id" as username and the "password", which the applicant created in point (ii) above. The same login information is used every time to login to the applicant's account.
- In the applicant's home area, the applicant shall now start with the online filling of the registration form.
- Candidate can apply for more than one course by selecting multiple choices in the check boxes.
- Compulsory fields have been marked by the * symbol.
- Applicant shall also provide the Academic details.
- In the Mandatory Upload section, the applicant has to upload the following items:
 - a) Passport size photograph of the applicant.
 - c) Self attested copy of Class X Board Certificate (for the date of birth)
 - d) Self attested Class XII Marks-Sheet, if result is announced. (In case Mark-Sheet is not issued by the Board then the self attested copy of the Mark-Sheet downloaded from the respective boards' website should be uploaded).
 - e) Self attested copy of SC/ST/OBC(Non creamy layer)/ ff /women/handicapped or other categories to whom reservation is admissible as per orders of the Sate Government of Uttarakhand) Self attested copy of income (for OBC non-creamy layer) Certificate, if applicable.
- The University will accept self-attested copies of documents / papers provided by the students. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any course in the University / or its Colleges for next five years and in addition, a criminal case ff /women/handicapped or other categories to whom reservation is admissible as per orders of the Sate Government of Uttarakhand)under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her.
- All the entries should be saved by clicking at the "Save" button at the bottom of the page. He/She can take the print out of the page for corrections, if any. The entries if needed can be edited by clicking on "Edit" button until he/she

is finally registered which can be done by clicking at the “Register now” button.

3. Documents required at the time of Admission

The applicants shall be required to produce following documents in original with two sets of self-attested photocopies at the time of admission on the dates to be notified later :

1. Printed copy of the online registration form/filled in application form (for offline candidates)
2. Class X Board Examination Certificate
3. Class X Marks-Sheet
4. Class XII Marks-Sheet
5. Class XII Provisional Certificate / Original Certificate
6. Character Certificate (recent)
7. Transfer Certificate and/ or Migration certificate from school / college
8. SC/ST/OBC (Non creamy layer certificate)/ ff /women/handicapped or other categories to whom reservation is admissible as per orders of the State Government of Uttarakhand)
9. At least six passport size self-attested photographs.
10. Adhar card.

The University will accept self-attested copies of documents / papers provided by the students. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any course in the University / or its Colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her.

4. Venue for submitting the application forms-

Uttarakhand Residential University Office
Lower Mall Road,
Pandekhola,
ALMORA (Uttarakhand) 263601

In case of any query can contact at cell no: 9412092611

5. Reservations and Relaxations

As per policy of the State Government of Uttarakhand

Maintenance of discipline among Students of the University

All powers relating to discipline and disciplinary action are vested in the Vice – Chancellor.

2. The Vice-Chancellor may delegate all or such powers as he / she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.

3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:

- Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / Department and against any student within the Uttarakhand Residential University Almora or its campus and residential area for students and faculty.
- Carrying of, use of or threat to use of any weapons
- Any violation of the provisions of the Civil Rights Protection Act, 1976 (d) Violation of the status, dignity and honour of students belonging to the scheduled castes, schedule tribes or any other category
- Any practice-whether verbal or otherwise-derogatory of women
- Any attempt at bribing or corruption in any manner
- Willful destruction of institutional property
- Creating ill-will or intolerance on religious or communal grounds
- Causing disruption in any manner of the academic functioning of the University system;

4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students –

- be expelled; or
- be, for a stated period rusticated; or

- be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
 - be fined with a sum of rupees that may be specified; or
 - be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.
5. Different Departments may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
 6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Deans of Faculties and Heads of Teaching Departments of the University. Each student shall be expected to provide himself / herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he /she submits himself / herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

Prohibition and Punishment for Ragging

Ragging in any form is strictly prohibited, within the premises of College / Department or Institution and any part of the University system as well as on public transport.

1. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
2. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status

of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which

- Involve physical assault or threat to use of physical force.
 - Violate the status, dignity and honour of women students.
 - Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
 - Expose students to ridicule and contempt and affect their self-esteem.
 - Entail verbal abuse and aggression, indecent gestures and obscene behavior.
3. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
 4. Notwithstanding anything in Clause (4) above, the Proctor or the authority designated by the Vice-Chancellor may also suo-moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
 5. The Proctor or the authority nominated by the Vice-Chancellor, may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
 6. If the Head of the Department or Dean of the Faculty or the Proctor or the competent authority is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.
 7. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his / her decision shall be final.
 8. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
 9. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a

stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

10. In case any students who have obtained degrees or diplomas of Uttarakhand residential University (URU) are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
11. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
12. All Institutions within the URU system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice-Chancellor in pursuance of Ordinance 6.2

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of Uttarakhand Residential University (URU). Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at work place and for the prevention and redressal of complaints of sexual harassment and for matters connected there with incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her

right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace. For details, please see the website

<http://indiacode.nic.in/acts-in-pdf/142013.pdf>.

Attendance Requirements

Every candidate will be required to attend a minimum of 75% lectures delivered to that class in each paper as well as 75% of the laboratory work, seminars etc. separately. To be eligible to appear in the semester examination a candidate must have obtained in the internal examination at least 25% marks in each paper; 33% marks in the aggregate in all theory/practical papers of the semester. The Progress and performance of the student should be satisfactory during “On the Job Training” (OJT).

Course Fee to be paid by a candidate -

The tuition fee for the programs will be Rs 15, 000.00 per semester with 10% increase per year. Thus the tuition fee for 2017-18 batch would be payable as follows;

Year –I Rs 15, 000.00 per semester

Year –II Rs 16, 500.00 per semester

Year –I II Rs 18, 000.00 per semester

Note: Reserved category and BPL candidates-A fee reduction of 25% shall be admissible to the above fee.

Semester fee with examination fee:

Odd semester: Last date for deposit first Monday of August

In case of late deposit of fee: Fine Rs 1500.00 up to August 31

Even semester: Last date for deposit first Monday of January

In case of late deposit of fee: Fine Rs 1500.00 up to January 31